



**ROUGH ACRES BIBLE CAMP**  
AND CONFERENCE CENTER • ESTABLISHED 1973

PO Box 5241 Smithers, BC V0J 2N0

[www.roughacres.org](http://www.roughacres.org)

Email: [roughacres@roughacres.org](mailto:roughacres@roughacres.org)

## **General Information**

Thank you for considering Rough Acres Bible Camp as the site for your event. We are always pleased to have the opportunity to serve others through the unique experience of our site and facility. Schools and teachers use our setting for outdoor fun, education, retreats and conferences. Local businesses use RABC as a great distraction-free environment for meetings. Many churches and families use our facility and grounds as the venue for their family reunions, picnics and camping. Youth groups from the Northwest take advantage of our site for weekend retreats.

The Rough Acres Bible Camp Society owns and operates Rough Acres on a non-profit, charitable basis. Eight Christian churches located in Kitimat, Terrace, the Hazelton's, Smithers and Houston and numerous members and volunteers support the society. The camp property and facilities have been developed by the voluntary gifts and labours of the churches, Christian friends and area businesses.

Rough Acres Bible Camp is dedicated to evangelical outreach to the people in the Northwest British Columbia. It seeks to provide children and adults with an opportunity to study the Bible while enjoying the wholesome environment of a beautiful wilderness retreat on a tranquil lake. Each summer, since 1973, approximately 400 campers have participated in our summer programs.

The camp is located on Dunalter Lake (aka Irrigation Lake) 16 km west of Houston, B.C. about 2 km up Barrett Hat Rd. The lake and 80-acre property provide excellent aquatic and land based recreational opportunities during all seasons of the year.

All rental inquiries and correspondence should be directed to:

RABC Rental Registrar

PO Box 5241

Smithers, B.C.

V0J 2N0

## Camp Accommodations

Our main camp centre offers complete year-round meeting and seminar facilities in a controlled environment that is cool in summer and warm in winter. It overlooks the beach and lake and has 2 levels. The upper level includes a modern kitchen, 120 seat dining hall and separate chapel/meeting area and two accessible washrooms.

The lower level has a first aid station, 12 rooms and 2 dormitories, and 2 washrooms with shower facilities. Each room has a double sized bed and 1 bunk bed. These rooms are arranged in groups of two, with a door between them for privacy. (One room has a door into the hallway and the other side has a door to outside.) One of the dormitories has 4 bunk beds and 2 double sized beds, and the other has 5 bunk beds. Bedding and towels are not provided. (There are enough beds for up to 56 people in the lodge.)

We also offer 9 cabins. Five of the cabins have 5 bunks beds and 1 double bed. Three cabins have 4 bunk beds, 1 twin bed and 1 double bed. Finally, one cabin has 4 bunk beds and 1 double bed. (Meaning there is a total of 94 beds available in the cabins.) The cabins are heated by woodstoves, have electrical lighting, and are serviced by outhouses and a common washing area. Four of the cabins have electrical outlets.

### Rental Season:

The period available for rentals extends from after the September Labour Day weekend to the end of May.

### Indoor facility equipment provided:

Kitchen: convection oven, propane oven/range, dishwashing area, walk-in cooler, various counter prep areas, dishes, cooking pots and utensils (please read further for kitchen rentals and cook guidelines)

Dining Hall: 16 eight-foot rectangular tables, 10 six-foot rectangular tables, 130 chairs, pull down screen for projector use, 2 highchairs, bulletin board and coffee service area.

Chapel: 75 plus chairs, podium, moveable stage, 4-5 folding tables, large pull-down screen, LCD projector and sound system (special rental agreement and fee for projector and sound system, \$50/per day).

Foyer: Wrap around seating, coat and shoe storage (indoor footwear **must** be worn in camp centre), 2 washrooms and bulletin board.

Lounge: small meeting room, whiteboard, table and chairs, sofa.

RABC does not provide craft supplies, office supplies, paper, a photocopier, computer or printer, books, bedding, towels, decorations, etc. No tape or pins/staples are to be used on walls. Bulletin Boards are available and you may use "sticky tac" for hanging items on walls.

Outdoor recreation equipment and facilities:

(rental fees applicable to some equipment rentals)

Water and outdoor equipment: \$50.00/day (damage deposit required, \$200)

(All recreation facilities are Use at Your Own Risk, No lifeguard is provided for water activities)

<b><i>Summer Facilities</i></b>	<b><i>Winter Facilities</i></b>
Large playing field (bring own balls, etc)	Large field area for snowshoeing/X country skiing
“The Rock” upper firepit	“The Rock” upper firepit
Swimming area with dock and floating dock	Lake for ice fishing and skating (if cleared). You are responsible for ensuring the safety conditions of the ice.
Beach Volleyball court (bring own ball)	Tobogganing
Beach Campfire pit w/seating and picnic tables	If you bring ATV and snowmobiles, they must be arranged at time of booking.
Archery range (no equipment provided)	Bring your own equipment for outdoor activities.
Playground and picnic area	Covered Area with picnic tables
Lifejackets* (after May long weekend-mid Sept)	Nearby Nature Trails: around the lake (3km) Barrett Hat (3.5 km) Johnson Lake (marshes beaver dam 2km) and upper onsite trails.
Water trampoline and Rockit* (June-Aug) Canoes and Kayaks* (June – August) *unless other arrangements are made	

Services and Provisions

**SAFETY:**

The camp provides a basic First Aid room if your group is renting the whole building. However, if your group is only renting the Dining Hall, a first aid kit will be provided. It is the responsibility of the user group to provide supplies, a first aid attendant, and transportation to a medical facility if required. A qualified lifeguard for swimming and waterfront activities (at your expense) is required.

Fires are permitted in designated fire pits only. Wood may be available – please bring your own axe and matches.

**LOST AND FOUND:** The camp assumes no responsibility for lost items. Items unclaimed within 30 days are donated to charity.

**PHONE AND INTERNET:** Wifi is available, and the password will be provided. Cell phone service is available at the camp. The camp phone is to be used for emergency purposes only. No long-distance calls can be made via the camp phone.

**CAMP CENTRE:** Please ensure your rental group brings **indoor footwear**. **Public health regulations require that shoes and shirts are worn at all times in the dining hall.** Wet clothes and bathing suits are not to be worn in the dining hall.

**FEE SCHEDULE (All Fees subject to 5% GST)**

**RATES September 1-May 31 (\$30.00/hr Janitorial fee will apply)**

<b>Flat Rates</b>		
Ground Use	Cost	
Use of camp property (Waterfront, playground, etc.)	\$110.00 per day	
+		
<b>Day Rates</b>		
Occupants	Camp Centre (Grounds included)	Dining Hall & Bathrooms only
0-30 people	\$275 per day	\$175 per day
31-50 people	\$330 per day	\$230 per day
60-99 people	\$355 per day	\$255 per day
100-140 people	\$411 per day	\$311 per day
+		
<b>Night Rates</b>		
Accommodations	Cost	
Downstairs Dorms	\$30.00 per night per person	
Cabins	\$20.00 per night per person	
RV	\$22.00 per night (no hookups) per family	
Tent	\$11.00 per night per family	
+		
<b>Meals - If Requested and Available</b>		
Meals	Cost	
Breakfast	\$10.00 per person	
Lunch	\$15.00 per person	
Dinner	\$20.00 per person	
Snacks	\$5.00 per person	

**GROUP PACKAGE RATES**

(MINIMUM 30 PEOPLE) -If less than 30 people, rate does not decrease. -Children 5 and under free when accompanied by an adult.	30-59 People	60-90 People	91-120 People
Per Person/Per Day (1 night, 3 meals, 1 snack)	\$65.00	\$61.00	\$58.00
Per Person/Per Weekend (2 nights ,5 meals, 2 snacks)	\$140.00	\$120.00	\$112.00

*Includes meals and lodging RABC provides head cook and dishwasher. Kitchen Helpers are extra – see below.*

**FOOD SERVICES:** Are provided with the group packages. Food services may be provided with day rates if requested but cannot be guaranteed. From our professionally equipped kitchen, our experienced cooks and helpers will serve hearty, nutritious, buffet-style meals to meet your group’s needs. Special dietary requirements are the renters’ responsibility. Group packages include food preparation and dishwashing. Groups are responsible for Kitchen Helpers as per schedules – see fee schedules below.

Kitchen Helper(s):

- If Rental Group provides – No charge
- If RABC provides – Charges per Kitchen helper (see following information)

**Important:** You must confirm the person(s) you are providing Kitchen Helper(s) at the confirmation date at least 5 days prior to the start of your event.

If you are unable to confirm your designated person(s) at this time, RABC will assume responsibility to provide this worker and you will be charged as follows in the kitchen helper job descriptions.

### Kitchen Helper Information

RABC requires that you bring two Kitchen Helpers for every 30 campers or fraction thereof. The helper(s) you provide do not have to pay fees to attend, but they cannot assume any responsibility in your program.

Each helper must be a responsible ADULT over the age of 18. He/she does not need to be able to cook but must be able to understand and follow instructions well. A basic knowledge of “what’s what” in the kitchen is helpful. We prefer that the same kitchen helper(s) is/are present for the entire duration of the camp. They are responsible to the kitchen first and foremost, and will have breaks throughout the day. The Camp Cook is in charge of the times off, which will vary according to the menu planned.

The kitchen helpers’ duties are as follows:

- To report to the Camp Cook upon arrival at camp
- To help with preparations, serving and cleanup of each meal and snack.

A typical day in the kitchen is as follows;

<b><i>Morning</i></b>	<b><i>Afternoon/Evening</i></b>
<ul style="list-style-type: none"><li>• Arrive in the kitchen one hour before breakfast is served</li><li>• Prepare and serve the meal</li><li>• Clean up kitchen and do dishwashing after the meal</li><li>• Lunch and dinner preparations</li><li>• A short break</li><li>• Serve meal</li></ul>	<ul style="list-style-type: none"><li>• Clean up after lunch</li><li>• Complete dinner preparations</li><li>• Break (often 2-3 hours)</li><li>• Serve dinner</li><li>• Clean up kitchen and do dishwashing after the meal</li><li>• Prepare snack – break</li><li>• Serve and clean up after snack</li></ul>

### **COST IF RABC PROVIDES KITCHEN HELPERS**

Per Helper

- \$16.50/snack
- \$38.50/one meal (quarter day)
- \$77.00/ Two meals (half day)
- \$132.00/Three meals plus snack (full day)

## RABC BOOKING PROCESS – PLEASE READ CAREFULLY

### APPLICATION

- Applications accepted up to 2 years before the event and a minimum of 3 months before the event (Applications under 3 months can be requested, but they are not guaranteed to be accepted).
- A \$200 application fee MUST be paid to RABC in order to secure your application.
- This fee is non-refundable and non-transferable if cancellation is made within 30 days of the booking. Fee can be used towards your rental fees.
- An additional \$200 water/sports equipment damage deposit is required if requesting equipment.

### MEDICAL AND LIABILITY INSURANCE

- Each group is responsible to ensure that all attendees have medical insurance.
- Each group is responsible to provide \$2,000,000 minimum insurance coverage for their event.
- Most groups (school, businesses, and churches) already have necessary insurance coverage.
- Please provide a certificate of insurance naming RABC as an additional insured on their liability policy for the dates of the booking.

### APPLICATION PROCESS

- Upon receipt of your application and fees and approval of dates requested – you will be sent 2 copies of a rental agreement.
- Please sign and return both copies and send to RABC contact. The RABC contact will then register your requested date of rental and return 1 copy to you.
- Please note cancellation policies above.

### CONFIRMATION OF ATTENDANCE

- You must confirm your attendance and number of attendees at least 10 days prior to your event.
- Meals, lodgings, set up of rooms, etc. must also be confirmed within 10 days of the event.

### REGISTRATION/CHECK OUT

- Your Group Registrar will bring a list of how many people attended the event.
- At some point near the beginning of the event, an RABC contact should be given time to speak to the group to present instructional information.
- On date of departure the standard check-out time is 1:30pm.

### PAYMENT

- Either immediately or within 1 week of the conclusion of your rental event; an invoice will be sent to you requiring payment in full within 14 days of receipt of invoice.
- Application fees and damage deposit return arrangements can be made with RABC contact.

### RABC CODE OF CONDUCT

RABC requests that all rental groups are familiar with our code of conduct. All groups renting RABC must observe it. If the registrar/facilitator deems it necessary, and finds that the rental group is not observing our code of conduct; your group may be asked to leave immediately. *Thank you for your cooperation.*

### FAITH STATEMENT

The RABC Statement of Faith is provided for your information. We are a Christian camp, with all our members, our board and volunteers agreeing with our statement of Faith. We realize that all rental groups may not agree with this, but would like to make you aware of what RABC stands for.

## CODE OF CONDUCT

### ***Groups renting Rough Acres Bible Camp must observe the following code of conduct:***

1. Each group must provide their own staff, such as a director, registrar, first aid attendant, and a lifeguard.
2. Each group must provide their own supervision. For youth events, at least one gender appropriate adult for every 8 or less campers must be present. A qualified person must supervise and be in attendance at all programs of every nature as held.
3. All vehicles must be parked only in designated parking areas.
4. In co-ed youth camps, the girls' cabins are off limits to the boys' and vice versa.
5. Beds are to remain where located and mattresses to remain in said beds.
6. The contact person for the group (as indicated on the application form) must be on site for the duration of the booking period, and is the individual responsible for the group's actions. This person is to inform their group prior to arrival about the Camp's code of conduct.
7. Smoking is not permitted in any building or wooded area and is prohibited to anyone under 19 years. Proper disposal of smoking materials in designated outdoor smoking areas is required.
8. The following are not permitted anywhere on the premises:
  - Alcoholic beverages and/or illegal drug products
  - Marijuana: Although we realize that the use of marijuana is now legal in BC, it is not permitted anywhere on the premises.
  - Firearms
  - No Pets Allowed
  - Illegal Drugs or products
  - Inappropriate music
  - Pornographic materials
9. Each person of the group is to be aware that immoral conduct, profanity, or unsafe conduct as determined by Rough Acres Bible Camp staff, will result in the immediate termination of the group's rental agreement and the group will be requested to vacate the premises immediately.
10. Damages to the natural environment, such as peeling trees, cutting saplings, fires outside of designated pits, etc., is not permitted. Motorized recreational vehicles are to be operated in designated areas with prior approval obtained from the Camp Caretaker.
11. If damages to the property occur beyond normal wear, the group is responsible to reimburse Rough Acres Bible Camp for repair or replacement costs, as determined by the Bible Camp Staff. All damage is to be reported to the Camp Caretaker immediately.
12. Quiet time is 11:00 pm to 6:30 am.  
Groups using Rough Acres Bible Camp will allow, at the first mealtime or sooner, a representative from the camp to bring official greetings and instructions regarding the use of the facilities.

## **ROUGH ACRES BIBLE CAMP STATEMENT OF FAITH**

1. We believe that the Bible (both the Old and New Testament Scriptures) are the inspired Word of God, without error in the original manuscripts, the complete revelation of God's will for the salvation of men and the final authority for all of the Christian Faith and life.
2. We believe in the Trinity: one God who exists as Father, Son, and Holy Spirit: Who is creator of all things and infinitely perfect.
3. We believe that Jesus Christ is fully God and genuine humanity (i.e. both God and man) in one person forever. He was conceived by the Holy Spirit and born of the Virgin Mary. He died on the cross as a sacrifice for our sins according to the scriptures. He rose bodily from the dead, ascended into heaven, where at the right hand of the Father on High, He is now our High priest Advocate.
4. We believe in the total depravity of man – though he was created in the image of God, he sinned and became separated from God and is under the penalty of eternal condemnation.
5. We believe that salvation from the penalty of sin comes only through personal faith in Jesus Christ, and that His substitutionary death on the cross is the only ground for justification, forgiveness, and eternal life.
6. We believe in the resurrection of the body, the eternal life of the saved, the eternal punishment of the lost, and in the personality of Satan.
7. We believe that the true church universal is composed of all such persons who, through saving faith in Jesus Christ, have been regenerated by the Holy Spirit and therefore united together in the body of Christ, of which He is the Head.
8. We believe in the bodily, physical and imminent return of our Lord Jesus Christ.